



Expression Of Interest (EOI) Research and Project Form

V3. August 2023

Below is the initial “what, why, who and how” for the research or pilot projects. It informs the detail for the Collaborative Partner’s Consideration.

Project Name	Forest of Dean Community Choir	Purpose	To make use of digital technology to allow people with visual impairments to access creative activities, in order to benefit participants wellbeing. Specifically, digitally linking Forest Sensory Services users with the Artspace choir.
Funding request amount	£6200 (includes 10% contingency)		
Links	<ol style="list-style-type: none"> Artspace Cinderford https://artspacecinderford.org/about-us/ Forest Sensory Services https://www.forestsensoryservices.org/about-us/ Forest of Dean Community Choir performs at Homegrown showcase: https://www.theforester.co.uk/news/artspace-performers-ready-for-variety-spectacular-at-cinderfords-the-wesley-626284 		

What <i>is</i> included?		What is <i>not</i> included?	
<ul style="list-style-type: none"> 12 digitally linked and facilitated sessions between Artspace and Forest Sensory Services Staff time Digital equipment Evaluation Participation in Artspace Showcase event 		<ul style="list-style-type: none"> - online platform subscription (covered by Artspace) - room hire (covered by Artspace/FSS) - Showcase event organisation (provided by artspace) 	
Assumptions	a) successful recruitment of facilitator within timescale, failure to recruit delays start of linked sessions	Managing Risks	<ol style="list-style-type: none"> Failure to recruit risk - Artspace has a network of facilitators and extensive experience recruiting for workshop delivery Project delay risk - Artspace will have two showcase performances in 2024, meaning that the sessions

	<ul style="list-style-type: none"> b) Slow sign up of FSS service users delays start of linked sessions c) FSS group will be able/willing to perform with the rest of the choir at showcase event d) Suitable online conferencing equipment available that can allow live participation e) Seth availability - book in 		<ul style="list-style-type: none"> can start after christmas without impacting final performance outcome c) PrForest Sensory Services have identified that singing classes would be popular for their users, and singing has been specifically requested
Project Team	<p>Jim Bell, Development Director Artspace Cinderford Lisa Jenkinson, Facilitator and Choir Leader Natalie Turner, Forest Sensory Services TBC, FSS session facilitator</p>	Our Key Stakeholders	<p>Artspace, Forest Sensory Services, FVAF, Barnwood Trust, Artspace learners, Forest Sensory Services service users, Cinderford Town Council, Artspace Showcase audience</p>

Research/Project Key Actions			
Milestones/Key Actions (NB – items dates and costs are a guide and subject to change as the project gets established)	BY	Est. Date	Est. Cost
EOI and project plan complete and Project funding confirmed	Jim	3/10	432
Recruit facilitator for Forest Sensory Services sessions	Jim/Natalie /Lisa	27/10	500
Determine evaluation methods	Team	27/10	368
Procure equipment	Jim	27/10	2000

Produce risk assessments and other H&S requirements	Jim	27/10	108
Confirm FSS service user numbers	Natalie		92
Equipment and evaluation training	Jim/Lisa/facilitator	20/10	276
Gelling between lisa and facilitator	Lisa/facilitator	27/10	107
Link up sessions begin (6 sessions before christmas)	Lisa/facilitator	9/11	642
Christmas break - evaluation check in		14/12	50
Link up sessions after Christmas begin (6 sessions)	Lisa/facilitator	8/2/24	642
Performance at Artspace Spring Showcase,	Team	March 24	168
Evaluation collation and feedback	Jim	July 24	216
		Total Estimated Costs	£5602