FOD Digital Inclusion Collabrative EOI Process

Timeline, process and detail for EOI Submition and selection

EOI 6 steps process

1. EOI Opening 19/08/2023
2. EOI Presenation Feedback Workshop w/c 04/09/2023
3. Final EOI Submition 22/09/2023
4. EOI Scoring 29/09/2023
5. EOI Project Interviews w/c 30/09/2023
6. Project Selection Announcment 03/10/2023

Project Management Tasks

EOI Process flowchart

Partner Tasks

Partners to receive:
- EOI Template
- Project Brief
- Scoring questio framework
- Process flow chart
- EOI presentation workshop invite
- Invitation of EOI scorer
- Invite selected invite panel

EOI's open

Date: 19/08/2023

Partner Task:
Project Group to Draft EOI in preperation for EOI Feedback Workshop

Invitation sent out to all partners for express interest in being on EOI interview board.

EOI Presenation Feedback workshop

Date: w/c 04/09/2023
Venue: Ow Bist
Duration: TBD

Session Details:

- Each project alocated1 hour slot
- Present Pilot Project Idea
- Feedback/ questions/ recomendations provided back to project group.

Final Fully Costed EOI Submition Deadline

22/09/2023

Submition of finalaised EOI including full cost breakdown/ supporting documents/ research - submition to be made to Nick Penny - projects@fvaf.org.uk

Partners to receive:
Partners who wish to be involved in scoring process will receive all project EOI's and instructions to review on 25/09/2023

EOI Scoring
Deadline: 29/09/2023

EOI Scorers to complete scoring sheet for each project. Partners will not be able to score projects that are involved with. Scores are welcomed to submit questions which they wish to ask at interview (these will not be scored)

Completed score sheets to be returned to Nick Penny projects@fvaf.org.uk by 29/09/2023

Selected EOI Score Panel to receive interview invite

Completed score sheets will be inputed in to spreadsheet to work out average scores for each project.

Project Interviews
Date: W/C 30/09/20

Announcement of selected Projects

03/10/2023